

**WEST BOYLSTON PUBLIC SCHOOLS
SCHOOL COMMITTEE MINUTES
THURSDAY, AUGUST 22, 2024 – 9:00 A.M. TO 3:00 P.M.
New England Botanic Garden at Tower Hill, South East Link, Boylston, MA**

SCHOOL COMMITTEE MEMBERS

James Pedone, Jr., Chairman
Jason Ponticelli, Vice Chairman
Jennifer Breen
Nancy Hubbard
Emily Lehman-Miller

ADMINISTRATORS

Christopher Fournier, Principal M/HS
Alex Audette, Principal Elementary School
Cristy Morrison, Business Administrator
Nancy Khalaf, Middle/High School (Interim) Assistant Principal
Amy Smith, Middle/High School (Interim) Assistant Principal
Michelle Anzelmo, Elementary Assistant Principal Elementary School

Public

Mark Friedman

The meeting was opened at 9:08 am by Mr. Pedone.

1. Welcome

School Committee Chairman, Mr. Pedone, welcomed the School Committee members and administrators to the August 22nd School Committee Retreat.

2. Major Edwards Elementary School Principal Report

Major Edwards Elementary School Principal Mr. Audette, presented an overview of the 2024-2025 Elementary School handbook.

Mr. Ponticelli motioned, Ms. Breen seconded, to approve the Major Edwards Elementary School handbook for the 2024-2025 school year.

VOTE: 5-0-0

3. Middle/High School Principal Report

Middle/High School Principal Mr. Fournier, presented an overview of the 2024-2025 Middle/High School handbook.

Mr. Ponticelli motioned, Ms. Hubbard seconded to approve the West Boylston Middle/High School handbook for the 2024-2025 school year.

VOTE: 5-0-0

4. Business Administrator Report

- Approval of Payables Warrants dated: 6/17/2024 (FY24); 7/1/2024 (FY24); 7/10/2024 (FY24); 7/2/2024 (FY25); 7/30/2024 (FY25); 8/13/2024 (FY25); 8/20/2024 (FY25).

Ms. Breen made a motioned to approve the Payables Warrants dated: 6/17/2024 (FY24); 7/1/2024 (FY24); 7/10/2024 (FY24); 7/2/2024 (FY25); 7/30/2024 (FY25); 8/13/2024 (FY25); 8/20/2024 (FY25), seconded by Ms. Lehman Miller.

VOTE 5-0-0

- Approval of Payroll Warrants dated: 4/12/2024 (FY24); 6/7/2024 (FY24); 6/21/2024 (FY24); 7/5/2024(FY24); 7/19/2024 (FY25); 8/2/2024 (FY25); 8/16/2024 (FY25).

Mr. Ponticelli made a motion to approve the Payroll Warrants dated: 4/12/2024 (FY24); 6/7/2024 (FY24); 6/21/2024 (FY24); 7/5/2024 (FY24); 7/19/2024 (FY25); 8/2/2024 (FY25); 8/16/2024 (FY25) seconded by Ms. Hubbard.

VOTE: 5-0-0

- Discussion/Vote on one set custodial fee on the building use forms.

Discussion was had over a set rate for custodial fees along with other updates that need to be made prior to a vote that will be made at the September 11, 2024 School Committee meeting.

5. Lunch Break

6. Superintendent's Report

- Approval of School Committee Meeting Minutes June 5, 2024

Ms. Lehman Miller made a motion to approve the minutes from the School Committee Meeting of June 5, 2024, seconded by Ms. Breen.

VOTE: 5-0-0

- Approval of School Committee Meeting Minutes August 8, 2024

Ms. Hubbard made a motion to approve the minutes from the School Committee Meeting of August 8, 2024, seconded by Ms. Lehman Miller.

VOTE: 5-0-0

Review and discussion of the below topics:

- Facilities Updates
- Chronic Absenteeism
- School Safety Planning / "I Love U Guys" Foundation Presentation
- Advanced Placement Review
- ArxEd/Comparisons
- LITIX Mandated Trainings
- 2024-2025 School Committee Meetings
- District Transitions
- WestBest

7. School Committee

- Reorganization

Ms. Lehman Miller motioned, Ms. Breen seconded to appoint Mr. Pedone as School Committee Chair and Mr. Ponticelli as Vice Chair for the 2024-2025 school year.

VOTE: 5-0-0

- Vote to designate signers for the FY25 Warrants

Ms. Breen motioned, Ms. Lehman Miller seconded, to designate Mr. Pedone and Mr. Ponticelli as signers for the FY25 warrants.

VOTE: 5-0-0

- Second reading and adoption of Policy JQ- Student Fees, Fines, and Charges.

Ms. Hubbard made a motion to approve the second reading and adoption of Policy JQ- Student Fees, Fines, and Charges, seconded by Ms. Breen.

VOTE: 5-0-0

- School Committee Goals (Will Review at September 11, 2024 School Committee Meeting)

11. Adjournment

Ms. Breen moved, Ms. Ponticelli seconded, to adjourn the meeting at 2:59 p.m.

VOTE: 5-0-0

Respectfully Submitted,

Richard A. Meagher
Superintendent